



AA Global Language Services Ltd.

Client Portal Experience

Requesting Face to Face Assignment

- Step 1: Click "Create a Booking"



A screenshot of the AA Global Client Dashboard. The top navigation bar is dark blue with white text for 'info@aaglobal.co.uk', '01482 308777', and a green 'Get a Free Quote' button. The main header is white with the AA Global logo and a 'Return to Website' button. Below the header is a dark blue bar with 'Portal / Client Dashboard / My Bookings' and 'My Bookings' in white. The main content area is white and shows a 'My Bookings' dropdown menu on the left with options: 'My Profile', 'Create a Booking' (circled in red), and 'Logout'. To the right are tabs for 'Open', 'Assigned', 'Completed', and 'Cancelled'. A message box states 'You have no open bookings'. The footer is dark blue with a green 'Contact Us' button and four columns: 'Hull Office', 'Worcester Office', 'Accreditations' (with logos for ATC and EUATC), and 'Newsletter'.

Requesting Face to Face Assignment

- Step 1: Click "Create a Booking"
- Step 2: Select the service you require



A screenshot of the AA GLOBAL website's 'Create a Booking' page. The page has a dark blue header with contact information: 'info@aaglobal.co.uk', '01482 308777', and a 'Get a Free Quote' button. Below the header is the AA GLOBAL logo and a 'Return to Website' button. The main content area is titled 'Create a Booking' and features a sidebar menu with options: 'My Bookings', 'My Profile', 'Create a Booking' (highlighted with a right arrow), and 'Logout'. The main content area has a 'Select a Service' dropdown menu that is open, showing a list of services: 'Face to Face Interpreting' (highlighted), 'Translation', 'Simultaneous Interpreting', 'Whispering Interpreting', 'BSL', 'Conference', 'Deafblind', and 'Electronic Note Taking'. At the bottom of the page, there is a 'Contact Us' button and two office locations: 'Hull Office' and 'Worcester Office', each with address, phone, and email details. The footer also includes accreditation logos for 'atc' and 'EUATC'.

Requesting Face to Face Assignment

- Step 1: Click "Create a Booking"
- Step 2: Select the service you require
- Step 3: Fill in all relevant details and click "Create Booking"

A screenshot of a web form for requesting a face-to-face assignment. The form is white with a light gray border. It contains several sections: 'Title' (a dropdown menu with 'Select title' as the placeholder), 'First Name' (a text input field), and 'Last Name' (a text input field). Below these is the 'Service User Details' section, which includes 'Name' (a text input field), 'Age' (a text input field), 'Religion' (a dropdown menu), and 'NHS Patient No.' (a text input field). The 'Additional Details' section contains two large text input fields labeled 'Description' and 'Special Requirements'. At the bottom right of the form, there is a dark blue button with the text 'Create Booking' in white, which is circled in red.